

**MINUTES OF MEETING  
HUNTER’S RIDGE OAKS  
COMMUNITY DEVELOPMENT DISTRICT NO. 1**

The Hunter’s Ridge Oaks Community Development District No. 1 Board of Supervisors held a Virtual Public Meeting on May 28, 2020, at 10:00 a.m., at <https://zoom.us/j/92703822167> and 1-929-205-6099, meeting ID 927 0382 2167. .

**Present at the meeting, were:**

Kimberly Buck	Chair
Tonya Griffin	Vice Chair
Joe Brinson	Assistant Secretary
Wayne Griffin	Assistant Secretary
Paul Swanski	Assistant Secretary

**Also present, were:**

Howard McGaffney	District Manager
Kim Booker	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. McGaffney called the meeting to order at 10:03 a.m. In consideration of the COVID-19 pandemic, this meeting was being held virtually, via Zoom, and telephonically, as permitted under the Florida Governor’s Executive Orders, which allow local governmental public meetings to occur by means of communications media technology, including virtually and telephonically. The meeting was advertised to be held virtually and telephonically and the meeting agenda was posted on the District’s website.

All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Consent Agenda Items**

**HUNTER’S RIDGE OAKS  
CDD NO. 1**

**May 28, 2020**

- A. Acceptance of Unaudited Financial Statements as of April 30, 2020**
- B. Approval of August 26, 2019 Public Hearing and Regular Meeting Minutes**

Mr. McGaffney presented the Consent Agenda items.

**On MOTION by Mr. Griffin and seconded by Mr. Swanski, with all in favor, the Consent Agenda Items, as presented, were accepted and approved.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-01, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. McGaffney presented resolution 2020-01. He reviewed the proposed Fiscal Year 2021 and noted that the budget was essentially the same as the Fiscal Year 2020 budget, with only minor increases.

**On MOTION by Mr. Brinson and seconded by Ms. Buck, with all in favor, Resolution 2020-01, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 5, 2020 at 10:00 a.m., at a Flagler County location to be determined by the District Manager, or, if necessary, remotely by communications media technology and/or telephone, pursuant to the Florida Governor’s Executive Orders; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-02, Designating a Date, Time and Location for a Landowners’ Meeting; Providing for Publication; Providing for an Effective Date**

Mr. McGaffney presented Resolution 2020-02. Three seats would be up for election.

**HUNTER'S RIDGE OAKS  
CDD NO. 1**

**May 28, 2020**

**On MOTION by Ms. Griffin and seconded by Mr. Brinson, with all in favor, Resolution 2020-02, Designating a Date, Time and Location of November 3, 2020 at 9:00 a.m., at a Flagler County location to be determined by the District Manager, or, if necessary, remotely by communications media technology and/or telephone, pursuant to the Florida Governor's Executive Orders for a Landowners' Meeting; Providing for Publication; Providing for an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-03, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date**

Mr. McGaffney presented Resolution 2020-03. This Policy memorializes the District's internal controls, in compliance with Florida Statutes.

**On MOTION by Ms. Buck and seconded by Mr. Griffin, with all in favor, Resolution 2020-03, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-04, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020; and Providing for an Effective Date**

Mr. McGaffney presented Resolution 2020-04. It was necessary to amend the Fiscal Year 2020 budget due to the reduction in expenditures.

**On MOTION by Mr. Swanski and seconded by Mr. Brinson, with all in favor, Resolution 2020-04, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020; and Providing for an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Booker & Associates, P.A.***

**HUNTER’S RIDGE OAKS  
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**May 28, 2020**

There being nothing to report, the next item followed.

**B. District Engineer: *Allan Engineering***

There being nothing to report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. 0 Registered Voters in District as of April 15, 2020**

**II. NEXT MEETING DATE: August 27, 2020 at 10:00 A.M.**

**• QUORUM CHECK**

The next meeting would be held on August 5, 2020, rather than on August 27, 2020. All Supervisors confirmed their attendance at the August 5, 2020 meeting.

**On MOTION by Ms. Buck and seconded by Mr. Brinson, with all in favor, cancellation of the August 27, 2020 Meeting and scheduling a meeting on August 5, 2020, was approved.**

**NINTH ORDER OF BUSINESS**

**Board Members’ Comments/Requests**

Mr. Griffin stated that Mr. Swanski was not paid for the August 2019 meeting. Mr. McGaffney stated he would coordinate with Staff to ensure that the proper forms necessary for payment were processed.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

There being no audience comments, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**


There being no further business to discuss, the meeting adjourned.

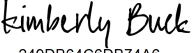
**On MOTION by Mr. Griffin and seconded by Mr. Brinson, with all in favor, the meeting adjourned at 10:25 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

**HUNTER'S RIDGE OAKS  
CDD NO. 1**

**May 28, 2020**

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Secretary/Assistant Secretary

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Chair/Vice Chair