

**MINUTES OF MEETING
HUNTER'S RIDGE OAKS
COMMUNITY DEVELOPMENT DISTRICT NO. 1**

The Hunter's Ridge Oaks Community Development District No. 1 Board of Supervisors held a Public Hearing and a Regular Meeting on October 12, 2018 at 10:00 a.m., at the Flagler County Chamber of Commerce, 20 Airport Road, Suite C, Palm Coast, Florida 32164.

Present at the meeting were:

Tonya Griffin	Vice Chair
Joe Brinson	Assistant Secretary
Wayne Griffin	Assistant Secretary
Sydney Booker	Assistant Secretary

Also present were:

Howard McGaffney	District Manager
Kim Booker	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. McGaffney called the meeting to order at 11:00 a.m. Supervisors Tonya Griffin, Brinson, Wayne Griffin and Booker were present, in person.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

**Public Hearing to Hear Comments and
Objections on Adoption of Fiscal Year
2018/2019 Budget**

A. Affidavit/Proof of Publication

The proof of publication was included for informational purposes.

B. Consideration of Resolution 2019-01, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019; Authorizing Budget Amendments; and Providing an Effective Date

Mr. McGaffney reviewed the Fiscal Year 2019 budget, including line item increases, decreases and/or adjustments, compared to the Fiscal Year 2018 budget. The budget would be Landowner-funded.

On MOTION by Mr. Griffin and seconded by Mr. Brinson, with all in favor, the Public Hearing was opened at 11:03 a.m.

No member of the public spoke.

On MOTION by Mr. Griffin and seconded by Mr. Brinson, with all in favor, the Public Hearing was closed at 11:04 a.m.

Mr. McGaffney presented Resolution 2019-01 and read the title.

On MOTION by Mr. Griffin and seconded by Mr. Brinson, with all in favor, Resolution 2019-01, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2018, and Ending September 30, 2019; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2018/2019
Funding Agreement**

Mr. McGaffney presented the Fiscal Year 2018/2019 Funding Agreement and read the title.

On MOTION by Mr. Brinson and seconded by Ms. Booker, with all in favor, the Fiscal Year 2018/2019 Funding Agreement, was approved.

FIFTH ORDER OF BUSINESS

**Presentation of Audited Financial Report
for the Fiscal Year Ending September 30,
2017, Prepared by Grau & Associates**

Mr. McGaffney presented the Audit and reviewed the information therein. The audit was clean; there were no findings, recommendations, or instances of noncompliance.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2019-02,
Accepting the Audited Financial Report for
the Fiscal Year Ended September 30, 2017**

Mr. McGaffney presented Resolution 2019-02.

**On MOTION by Mr. Griffin and seconded by Mr. Brinson, with all in favor,
Resolution 2019-02, Accepting the Audited Financial Report for the Fiscal Year
Ended September 30, 2017, was adopted.**

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2019-03,
Adopting the Annual Meeting Schedule for
Fiscal Year 2018/2019**

Mr. McGaffney presented Resolution 2019-03. The following change was made:

TIME: Change "1:00 PM" to "10:00 AM"

**On MOTION by Mr. Griffin and seconded by Ms. Griffin, with all in favor,
Resolution 2019-03, Adopting the Annual Meeting Schedule for Fiscal Year
2018/2019, as amended, was adopted.**

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2019-04,
Extending the Terms of Office of All
Current Supervisors to Coincide with the
General Election Pursuant to Section
190.006, *Florida Statutes*; Providing for
Severability; and Providing an Effective
Date**

Mr. McGaffney stated that this Resolution will extend the terms of office to coincide with the General Election process.

The following terms of office are extended to coincide with the November 2020 General Election:

Seat #2	Currently held by Joe L. Brinson
Seat #3	Currently held by John Wayne Griffin
Seat #5	Currently held by Sydney E. Booker

The following terms of office are extended to coincide with the November 2022 General Election:

Seat #1 Currently held by Kimberly Buck, P.E.

Seat #4 Currently held by Tonya Griffin

Mr. McGaffney presented Resolution 2019-04 and read the title.

On MOTION by Ms. Booker and seconded by Ms. Griffin, with all in favor, Resolution 2019-04, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, *Florida Statutes*; Providing for Severability; and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of August 31, 2018

Mr. McGaffney presented the Unaudited Financial Statements as of August 31, 2018.

On MOTION by Mr. Griffin and seconded by Ms. Griffin, with all in favor, the Unaudited Financial Statements as of August 31, 2018, were approved.

TENTH ORDER OF BUSINESS

Approval of May 10, 2018 Regular Meeting Minutes

Mr. McGaffney presented the May 10, 2018 Regular Meeting Minutes.

On MOTION by Ms. Booker and seconded by Ms. Griffin, with all in favor, the May 10, 2018 Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel: *Booker & Associates, P.A.***
There being nothing to report, the next item followed.
- B. **District Engineer: *Allan Engineering***
There being nothing to report, the next item followed.
- C. **District Manager: *Wrathell, Hunt and Associates, LLC***

i. **Consideration of ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit**

Mr. McGaffney stated that numerous CDDs and other entities had claims filed against them alleging that their websites were not compliant with the Americans with Disabilities Act (ADA) requirements for websites. Management proactively engaged ADA Site Compliance (ADASC) to assist in bringing its clients' websites into compliance. The website is being purged of all documents and information that is not legally required for CDD websites, as well as outdated documents. Going forward, all information and documents on the CDD's website will be in an ADA compliant format.

On MOTION by Mr. Griffin and seconded by Ms. Griffin, with all in favor, the ADA Site Compliance Proposal for Website Compliance Shield, Accessibility Policy and One (1) Annual Technological Audit and ratification of the actions taken by Management, were approved.

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Audience Comments

There being no audience comments, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Ms. Griffin and seconded by Ms. Booker, with all in favor, the meeting adjourned at 11:25 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair